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# **Contracting in the IDDeal World**

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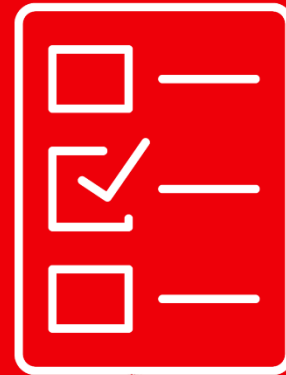
**Private Providers Association of Texas  
24<sup>th</sup> Annual Fall Conference  
October 31, 2019**

# AGENDA



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- Introductions
- Who is CAPM
- Waiver Programs
- Common Challenges
- Common Questions
- Looking Forward
- Questions



# Open Enrollment Waiver Based Agreements



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- Home and Community-based Services
- Texas Home Living
- Community Living Assistance and Support Services
- Deaf Blind with Multiple Disabilities



# Home and Community-based Services (HCS)

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**Individualized services and supports to persons with intellectual disabilities who are living with their family, in their own home or in other community settings, such as small group homes.**

- Professional Therapies, which consist of the following subcomponents:
  - audiology services
  - dietary services
  - occupational therapy services
  - physical therapy services
  - behavioral support services
  - social work services
  - speech and language pathology services
  - cognitive rehabilitation therapy
- Day Habilitation
- Registered Nursing
- Licensed Vocational Nursing
- Specialized Registered Nursing
- Specialized Licensed Vocational Nursing



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# HCS Service Components – cont.

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- Residential Assistance, which consists of the following subcomponents:
  - host home/companion care
  - residential support
  - supervised living
  - supported home living (transportation)
- Respite
- Supported Employment
- Employment Assistance
- Adaptive Aids
- Minor Home Modifications
- Dental Treatment



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# Texas Home Living (TxHmL)

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**This program provides selected, essential services, and supports to people with intellectual and developmental disabilities who live in their family or own home. Service components include:**

- Professional Therapies, which consist of the following subcomponents:
  - audiology services
  - dietary services
  - occupational therapy services
  - physical therapy services
  - behavioral support services
  - speech and language pathology services
- Day Habilitation
- Registered Nursing
- Licensed Vocational Nursing



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# TxHmL Service Components - cont.

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- Specialized Registered Nursing
- Specialized Licensed Vocational Nursing
- Community Support (transportation)
- Respite
- Supported Employment
- Employment Assistance
- Adaptive Aids
- Minor Home Modifications
- Dental Treatment



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# Community Living Assistance and Support Services (CLASS)

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**CLASS provides home- and community-based services to people with related conditions as a cost-effective alternative to placement in an intermediate care facility for individuals with an intellectual disability or a related condition (ICF/IID).**

**\*A related condition is a disability, other than an intellectual disability, that originated before age 22 and that affects a person's ability to function in daily life. Service Components include:**

- Auditory Enhancement Training
- Behavioral Support
- Dietary Service (nutritional services)
- Habilitation Training
- Occupational Therapy
- Physical Therapy
- Prevocational Services
- Specialized Therapies
- Speech Therapy
- Supported Employment Services



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# Deaf Blind with Multiple Disabilities (DBMD)

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**This program provides home and community-based services to people who are deaf-blind with multiple disabilities as a cost-effective alternative to institutional placement. The program focuses on increasing opportunities for consumers to communicate and interact with their environment. Service Components include:**

- Case Management Services
- Pre-Enrollment Assessment
- Day Habilitation
- Residential Habilitation
- Respite (in/out of home)
- Supported Employment
- Assisted Living
  - 24 hour with no day-habilitation
  - 18 hour with day-habilitation
- Behavioral Support
- Chore Services



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## DBMD Service Components – cont.

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- Employment Assistance
- Intervener I, II, & III
- Registered Nurse
- Specialized Registered Nurse
- Licensed Vocational Nurse
- Specialized Licensed Vocational Nurse
- Orientation and Mobility Services
- Physical Therapy
- Occupational Therapy
- Speech & Language Therapy
- Audiology Services
- Dietary Services
- Transition Assistance Services



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# Common Challenges

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# Enrollments



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- Incomplete Application Packets
  - Failure to provide all required forms
- Application Errors
- Existing Enforcement Actions
  - Home and Community Support Services Agencies license (HCSSA)
  - Existing contracts
- Ineligibility due to Criminal History



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# Common Questions

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# FAQs



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## Question:

How do I obtain a new contract?

Application packets can be found on our agency website along with instructions on how to fill out the forms by going to our “Doing Business with HHS” page and navigating through our “Provider Portals” to find the type of contract you are interested in. Hyperlinks are embedded throughout the website to help you navigate to the various forms and checklists.

## Question:

What is the difference between a provisional and standard contract?

All initial open enrollment contracts executed are considered provisional. A provisional contract has stated term date. Once a Provider has been found in good standing during the provisional contracting period a standard contract can be issued. At this time standard contracts do not have term dates.

# FAQs cont.



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## Question:

I submitted my open enrollment application, what should I expect next?

Applicants are reviewed in the order they are received. Those Providers who desire to become HCS/TXHmL Providers must attend the Provider Applicant Training and pass the exam given during this training with a score of 85% or better. Applicants with scores below 85% are required to repeat the application process. Additionally required to contract is an on-site Medicaid enrollment site visit and submission of a Medicaid Enrollment Fee.

## Question:

My application was denied, can I reapply?

In most situations, Yes. If your application has been denied you will be required to submit a new application. Please note the reason for denial and ensure that your packet has been corrected of all issue. Do not re-submit the previously denied paperwork.

# FAQs cont.



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## Question:

What type of license is required to obtain a contract with HHSC?

An HCSSA license is required for Hospice, CLASS and DBMD. For HCS and TxHmL, an HCSAA license is not required, however the designated program manager for the Provider MUST attend and pass the Provider Applicant Training exam with a score of 85% or higher.

## Question:

How do I get individuals to choose me as their Provider?

For HCS and TxHmL programs, the Local Intellectual and Developmental Disability Authority provides a list of Providers to consumers. For CLASS and DBMD, a Choice List is provided once the consumer is off the interest list.



# FAQs cont.



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## Question:

I am not showing up on the Provider's Choice List, who do I contact?

Please contact your Contract Manager identified on your award letter or email [LTCSearch@hhsc.state.tx.us](mailto:LTCSearch@hhsc.state.tx.us)

## Question:

I need to make some Contract changes? What do I do?

Most Contract changes, such as expanding service areas, or changing the number of individuals served (CAP) can be submitted in writing via email by an authorized signature authority to the following address:  
[IDDwaivercontractenrollment@hhsc.state.tx.us](mailto:IDDwaivercontractenrollment@hhsc.state.tx.us)

# FAQs cont.



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## Question:

What if I need to change my legal entity or have a change in ownership Working with your Contract Manager, these types of changes have specific timeframes which are required for notification. Be sure to review Texas Administrative Code Section 49 for detailed guidance. These types of changes may also impact your license, certification and other requirements in addition to Contract changes.

## Question:

If I acquire an existing Provider's assets through a Change of Ownership, do the clients also transfer?

No. Individuals must be given a choice for providers. This may result in some clients choosing to have services provided by you or be served in another capacity.



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# Looking Forward

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# Initiatives



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- Creating an on-line Provider Training
- Improving Customer Service
- Reviewing Processes
- Creating Training Vignettes
- Automating Forms
- Leveraging Technology





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# Questions?

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